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## **PROGRAM ANNOUNCEMENT**

*The Advocacy Institute Is Pleased to Present*

### **SEARCH WARRANTS**

**February 28, 2018  
1:30 p.m. to 2:45 p.m.  
R.J. Hughes Justice Complex  
25 Market Street  
6<sup>th</sup> Floor Point Meeting Area-Attorney General's Library  
Trenton, New Jersey**

### **PLEASE READ: NOTICE REGARDING COURSE MATERIALS**

You will receive the course materials approximately forty-eight (48) hours prior to the date of the course. The materials will be contained in an email attachment.

#### *Program Summary*

This presentation will focus on the mechanics of writing a search warrant and what to do when the phone rings and a detective is calling to request a warrant. This presentation will also cover the different types of search warrants one can apply for and the “local practice” in different regions of the State. This presentation is geared toward new attorneys.

#### *Who Should Attend?*

This program is mandatory for all Division of Criminal Justice Deputy Attorneys General hired after January 1, 2015. The Division of Criminal Justice has notified those attorneys who are required to attend this program. Other attorneys within the Department of Law and Public Safety are welcome to attend; space permitting. Please do not attempt to register for this program if you are not an attorney in the Department of Law and Public Safety.

### *Who Is the Faculty?*

**Julia Glass** is the Deputy Chief of the Financial and Computer Crimes Bureau and supervises the Cyber Unit. She joined the Division in 2008 and spent eight years in the Gangs & Organized Crime Bureau. Prior to coming to DCJ, she worked as an associate at Ballard Spahr LLP, and clerked for two federal judges.

**Lauren Scarpa Yfantis** is the Chief of the Gangs and Organized Crime Bureau at the New Jersey Division of Criminal Justice, where she supervises Deputy Attorneys General prosecuting Gangs, Guns, Narcotics, and Racketeering cases. She became a Deputy Attorney General in 1998 and spent two years assigned through the Division of Criminal Justice to the Essex County Prosecutor's Office. Lauren also spent eight years assigned to the Money Laundering Unit before moving to the Gangs and Organized Crime Bureau. Prior to joining DCJ, Lauren clerked for the Honorable Thomas Olivieri, J.S.C. in Hudson County. She is a graduate of the Seton Hall Law School.

### *CLE Credit*

**NJ CLE Credit:** This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.5 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 1.5 substantive credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 1.0 substantive credit (\$1.50 mandatory registration fee required).

### *How Do I Register?*

#### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

#### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI

Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.