



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

SPECIAL EDUCATION: AN OVERVIEW OF SELECT LEGAL REQUIREMENTS

**March 15, 2017
10:00 a.m. to 12:00 p.m.
Richard J. Hughes Justice Complex
6th Floor Point Meeting Area – Attorney General's Library
25 Market Street
Trenton, New Jersey**

PLEASE READ: NOTICE REGARDING COURSE MATERIALS

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: www.njadvocacyinstitute.com. Materials will be posted to the website approximately forty-eight (48) hours prior to the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

Program Summary

This presentation will provide an overview of the special education process in New Jersey with a focus on select legal requirements relating to the identification, evaluation and provision of special education and related services for children with disabilities. The presentation will include a discussion of federal requirements set forth in the Individuals with Disabilities Education Act (IDEA) and State requirements as detailed in N.J.A.C. 6A:14.

Who Should Attend?

This program is open to all government attorneys, space allowing.

Who Is the Faculty?

Kathleen Ehling, Esq., is the Acting Manager of the Bureau of Governance and Fiscal Support in the New Jersey Department of Education's Office of Special Education Policy and Procedure. She oversees the implementation of administrative policy for the office, including developing regulations, model IEPs and the Parental Rights in Special Education booklet. Ms. Ehling also oversees the dispute resolution system, the complaint investigation process, the approval and monitoring of approved private schools for students with disabilities and clinics and agencies, the SEMI program, and the IDEA Part B grant process. Her additional duties include coordinating submission of the State Performance Plan/Annual Performance Report and the State Systemic Improvement Plan to the United States Department of Education. Prior to assuming the role of Acting Manager, Ms. Ehling was a special assistant to the Director of the Office of Special Education Programs, a complaint investigator and a mediator with the NJOSEP. Prior to joining the department, Ms. Ehling worked as a fifth grade teacher in the West Windsor-Plainsboro School District.

John Worthington, Esq. is the Director of the Office of Special Education Policy and Procedure in the New Jersey Department of Education. Federal law and regulations require the office to operate a system of general supervision that monitors the implementation of the Individuals with Disabilities Education Act of 2004 by local education agencies. The system is accountable for enforcing the Act's requirements and ensuring continuous improvement. To accomplish this mandate, the OSEPP oversees monitoring, dispute resolution, complaint investigations and other policies and programs that are integral to enforcing the Act's requirements. Prior to becoming director of OSEPP, Mr. Worthington worked in several positions at the DOE, including Manager, Bureau of Policy and Planning and Coordinator of Dispute Resolution and Policy in the OSEPP and Director of State Board Appeals. He also worked for the New Jersey Attorney General's Office for ten years, primarily representing the Department of Education.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and qualify as hours of credit toward certification in civil trial law, criminal trial law, workers compensation law and/or matrimonial law.

NY CLE Credit: 2.0 Substantive Credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 Substantive Credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.