



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

THE ABCs OF REPRESENTATION

March 13, 2017

2:00 p.m. – 3:30 p.m.

Richard J. Hughes Justice Complex

6th Floor Point Meeting Area – Attorney General's Library

25 Market Street

Trenton, New Jersey

PLEASE READ: NOTICE REGARDING COURSE MATERIALS

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: www.njadvocacyinstitute.com. Materials will be posted to the website approximately forty-eight (48) hours prior to the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

Program Summary

The course provides an overview of what public sector attorneys need to know about Public Employment Relations Commission processes and procedures in representation proceedings, including the formation and decertification of employee organizations, clarification of unit structure, and payroll deduction determinations.

Who Should Attend?

This presentation is open to all government attorneys, space allowing.

Who Is the Faculty?

Deirdre K. Hartman joined to PERC in 2004 and was appointed Deputy Director of the Unfair Practices and Representation Section in 2012. She has conducted proceedings in a range of cases including exploratory conferences and representation matters and has written decisions on complex representation and unfair practice cases and interim relief applications. As Deputy Director, she administers case management and processing for the section's professional staff, edits and drafts administrative decisions and administers training programs. Prior to coming to PERC, Ms. Hartman worked for the New Jersey Judiciary in the Counsel's Office of the Administrative Office of the Courts, was a partner in a law firm and clerked for the Pennsylvania Appellate Court. She graduated from St. Joseph's University and received her J.D. from Widener University School of Law.

Marisa Koz is a Public Employment Relations Specialist in the Unfair Practices and Representation Section of the Public Employment Relations Commission. Prior to joining PERC in 2012, she was employed at Rutgers University as an Academic Labor Relations Manager, handling negotiation and administration of collective negotiations agreements, employment policies and grievance management. She was also employed as a Deputy Attorney General in the Employment Litigation Section of the Division of Law. In that capacity, she managed all stages of federal and State employment litigation matters filed against the State's agencies, institutions and government officials. Ms. Koz received a Bachelor of Science degree in Administration of Justice from Rutgers University and a Juris Doctor degree from Rutgers School of Law - Camden. She is admitted to practice law in New Jersey and New York.

Gayl Mazuco is the Director of Unfair Practices and Representation Section of the Public Employment Relations Commission. Prior to joining PERC, she served as an Assistant Attorney General with the Department of Law and Public Safety. In her role as Director of Legal Affairs and Employee Relations for the Office of the Attorney General, she coordinated labor policy and contract administration issues for the Department's administrative division. Prior to joining the Office of the Attorney General, Ms. Mazuco was an assistant section chief in the Division of Law, where she was responsible for leading the higher education section. She has both civil and criminal trial experience and expertise in all aspects of administrative practice. Ms. Mazuco is a cum laude graduate of Drew University, holds a Master's Degree in Political Science from Rutgers University, where she was an Eagleton Fellow, and is a cum laude graduate of Rutgers Law School, Camden.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.8 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 1.5 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 substantive credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.