



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

POST-EMPLOYMENT RESTRICTIONS FOR STATE EXECUTIVE BRANCH ATTORNEYS

**January 30, 2017
2:00 p.m. – 4:30 p.m.
New Jersey State House
3rd Floor, Authorities Conference Room
125 West State Street
Trenton, New Jersey**

Program Summary

This course will examine the ethics issues that may arise when attorneys in the executive branch of State government leave State service. It will focus on ethics requirements for seeking future employment while still in State service, potential post-employment restrictions related to an attorney's prior work for the State, the possible extension of such restrictions to the attorney's new employer and avoiding conflicts of interest by implementing the recusal process and executing recusal letters. It will also discuss the ethical obligations of attorneys entering State employment from a non-State government entity. The course will cover the Conflicts of Interest Law, the Uniform Ethics Code and the Rules of Professional Conduct.

PLEASE READ: NOTICE REGARDING COURSE MATERIALS
Materials will be provided for this course.

Who Should Attend?

Registration for this course is limited to those who have been selected to participate in the State House Series programs. Please do not attempt to register if you have not been notified of your eligibility for this series.

Who Is the Faculty?

AAG Margaret A. Cotoia is the Director of the New Jersey Attorney General's Advocacy Institute. The Advocacy Institute offers a broad array of high quality legal education programs that meet the needs of New Jersey government lawyers. Prior to joining the Advocacy Institute, Margaret was the Ethics Training Officer for the New Jersey State Ethics Commission ("SEC"), where she designed and conducted ethics training for State officials at 26 State departments and over 75 authorities, boards, and commissions, provided ethics advice to a state-wide network of agency ethics liaison officers and planned and conducted quarterly meetings for their continuing education. Margaret is also an instructor for the National Attorneys General Training and Research Institute. Before working for the SEC, Margaret was a hearing officer and trainer at the New Jersey Department of Labor and a staff attorney and mediator at the Public Employment Relations Commission. Margaret holds a B.S. from Georgetown University in Washington, D.C. and a J.D. from the Penn State University Dickinson School of Law in Carlisle, Pennsylvania where she was an editor of the law review.

Lieutenant Governor Kim Guadagno, who also serves as Secretary of State, began her public service career as a federal prosecutor with the Organized Crime & Racketeering Strike Force in Brooklyn, New York. She then became an Assistant United States Attorney in Newark and was awarded the nation's highest honor for her separate prosecutions of two corrupt public officials. Guadagno next served in a high level position in the State of New Jersey Attorney General's Office, where she was a member of the Attorney General's Advocacy Institute skills program faculty. In 2001, Guadagno left the public sector to practice law closer to home and became a teacher at Rutgers University School of Law-Newark. In 2007, Guadagno was elected as the first woman sheriff in Monmouth County's history. As Sheriff, she managed a 650-member law enforcement agency encompassing the county jail, the county 911 communications center, and a law enforcement department of 100 men and women. She left both the Office of Sheriff and her position as a teacher at Rutgers Law School upon becoming Lt. Governor. Lt. Governor Guadagno is a cum laude graduate of Ursinus College in Collegeville, Pennsylvania. She received her juris doctorate degree, cum laude, from the American University Washington College of Law in Washington, DC.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.5 hours of total CLE credit. Of these, 2.5 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 2.5 ethics credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 2.0 ethics credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.